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Security Information

12 June 1953

MEMORANDUM FOR: Members, CIA Career Service Board
FROM: Chairman, CIA Career Service Board
SUBJECT: Meeting of the Steering Group/CIA Career Service Board, 15 June 1953

1. At the meeting on Monday, 15 June 1953, which will be held in the DCI's Conference Room, Administration Building, at 3:00 P.M., it is proposed that the following matters be discussed:

a. "Letter of Commendation", dated 9 June 1953, (attached). This paper proposes a device whereby the Director can officially recognize valorous or meritorious performance of an order which does not justify the awarding of the National Security Medal or the Medal of Freedom.

b. "Qualities Bearing on Suitability for Career Service in CIA" (Working List #1, 4 May 1953), (attached). This paper was forwarded to the Board in March but has not yet been actively considered. The Panel requests the advice and guidance of the Board.

c. The problem of transmitting overseas adequate information concerning the Career Service Program and the procedures that have been developed to implement it.

2. There are attached for information:

a. "Requests for Review of Panel Recommendations on Suitability", dated 8 June 1953.

b. Proposed Agency Notice concerning membership of the Professional Selection Panel.

/s/ Lyman Kirkpatrick

LYMAN B. KIRKPATRICK
Chairman, CIA Career Service Board

Attachments

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